



**CODE OF CONDUCT FOR FEDERAL COUNCIL APPOINTED POSITIONS
AUSTRALIAN CARRIAGE DRIVING SOCIETY Inc (ACDS)**

(To be signed prior to appointment)

As an ACDS Federal Council Appointee, I certify that:

1. I will act honestly, in good faith and in the best interest of the ACDS as a whole.
2. I have a duty to use care and diligence in fulfilling the functions of the appointment and exercising the duties attached to that appointment.
3. I will use the functions of appointment for a proper purpose, in the best interests of the ACDS as a whole.
4. I recognise that my primary responsibility is to ACDS Members as a whole, but where appropriate I will have due regard for the interests of all stakeholders in the organisation.
5. I will not make improper use of information acquired as an ACDS Federal Council Appointee.
6. I will not take improper advantage of the position I hold as an ACDS Federal Council Appointee.
7. I will not allow personal interests, or the interests of any associated person, to conflict with the interests of the ACDS. I have a duty to disclose to ACDS Federal Council any such conflict of interest, or potential conflict of interest, which may arise in the performance of my duties.
8. I have an obligation to be independent in judgement and actions, and to take all reasonable steps to be satisfied as to the soundness of all decisions taken in my appointed position.
9. Confidential information received by me in the course of the exercise of my appointed duties remains the property of the ACDS, and it is improper for me to disclose it, or allow it to be disclosed, unless that disclosure has been authorised by the ACDS, or the person from whom the information was provided, or is required by law.
10. I will not engage in conduct likely to bring discredit upon the ACDS.
11. I have an obligation, at all times, to comply with the spirit, as well as the letter, of the law, the principles of this Code, and the Rules and Regulations of the ACDS.
12. This Code of Conduct shall be read in accordance with the position description for the respective appointment.

Name: _____

Signature: _____

Date: _____

(Adapted from AHIC Code of Conduct for Directors)